



## CUXTON PARISH COUNCIL

A meeting of the Recreation Ground Committee will be held in the Pavilion, Recreation Ground, Bush Road, Cuxton on Thursday, 21 November 2013 at **8.00pm**

### AGENDA

**1. Apologies for Absence:**

**2. To receive any Declarations of disclosable pecuniary interests:**

*A Member need only disclose at any meeting the existence of a Disclosable Pecuniary Interest (DPI) in a matter to be considered at that meeting **if** that DPI has not been entered on the Disclosable Pecuniary Interests Register maintained by the Monitoring Officer.*

*A Member disclosing a DPI at a meeting must thereafter notify the Monitoring Officer in writing of that interest within 28 days from the date of disclosure at the meeting.*

*A Member **may not participate** in a discussion of or vote on any matter in which he or she has a DPI (both those already registered and those disclosed at the meeting) and **must withdraw** from the room during such discussion/vote.*

*Members may choose to voluntarily disclose a DPI at a meeting even if it is registered on the Council's register of disclosable pecuniary interests but there is no legal requirement to do so.*

**3. Members Information Exchange:**

**4. Playground Inspections:**

- a. To review inspection reports

**5. Use of Recreation Ground for Community and Fund Raising Events:**

- a. To add the following Health and Safety conditions to the policy on the use of the recreation ground by the Parish Council and other organisations for the staging of community and/or fundraising events:

*Where an organisation intends to prepare and supply food at least one named person, who holds a food handling qualification, must be present*



*at all times. A copy of that person's certificate of qualification must be provided to the Parish Councils Health and Safety Advisor.*

- b. To receive an update from the Clerk on enquiries with Zurich Municipal Insurance clarify whether a person or organisation asked to organise an event, by the Parish Council, would be considered a volunteer.
- c. To add the following Public Liability Insurance conditions to the policy on the use of the recreation ground by the Parish Council and other organisations for the staging of community and/or fundraising events::

*The person or organisation organising the event must have adequate personal accident and public liability insurance cover to a minimum sum of £5 million and provide a copy of the Certificate of Insurance, valid for the date of the event, to the Parish Council.*

*The Parish Council will ensure that its insurance policy provides sufficient cover for its own volunteers.*

**6. Adjourn meeting for public session:**

**7. Resume Meeting:**



Neil Curtis, Clerk.